

CITY OF ROCKVILLE
Department of Recreation and Parks

January, 2013

MEMORANDUM

TO: Youth T-Ball & Co-Rec Coach Pitch Baseball Coaches

FROM: Duncan Mullis, Sports Program Specialist (240-314-8652)
Joy Parisi, Sports Secretary (240-314-8651)

SUBJECT: Youth T-Ball & Co-Rec Coach Pitch Baseball Program, Coaches' Training Program, League Organizational Meeting.

We are now in the process of planning the 2013 season. The coaches organizational meeting is Thursday, March 7, at 6:30 p.m. at the Black Eyed Susan Conference Room, City Hall, 111 Maryland Ave.,

The main purpose of this memo is to see whether you are coaching this year and, if so, highlight some important dates to reserve on your calendars.

The League will be organized into two separate programs: T-Ball "Minors" and & Co-Rec Coach Pitch Baseball:

- Co-Rec Coach Pitch Baseball - Boys & Girls aged 7-9.
- T-Ball Minors - Boys & Girls aged 4-6.

Assignments for team practice times will be handled in the same manner as last year. A list of available practice times is listed at the end of this memo; you are asked to indicate your first, second, and third choices for practice times. We will attempt to accommodate everyone. **Teams may officially begin practicing on Monday March 18.**

Equipment pick-up will take place at the organizational meeting at City Hall. You will be expected to pick-up your equipment at this time. Please note: Coaches who have outstanding equipment from the previous year, will not be issued new equipment until last year's equipment is returned.

Training for Coaches: In accordance with City policy, the National Youth Sports Coaches Association (NYSCA) is a required training program for all coaches involved with Rockville youth leagues.

NEW COACHES need to register online at www.nays.org. Please follow the instructions for basic coaches training and complete the clinic. We will need a copy of your temporary membership as proof you completed the course. **There is a \$25.00 fee for completing the course and the membership is good for one (1) year.**

ALL RETURNING COACHES need to renew their membership for another year online is www.nays.org. We will need a copy of your renewal as proof you renewed for another year. **The fee is \$20.00 for renewal.**

**National Alliance for Youth Sports (NYSCA) 2050 Vista Parkway, West Palm Beach, FL 33411
1-800-729-2057/ www.nays.org**

Background Checks: All coaches should know that Maryland State law requires all staff of recreation agencies to have their backgrounds checked at a national level. The law also allows for the review of volunteers' backgrounds. The purpose of the law is to provide protection for the youth in our programs. It is the policy of the City of Rockville's Department of Recreation and Parks to require all volunteers have their backgrounds checked and be fingerprinted by the City. We hope you will understand our concern and cooperate as we administer checks.

To help us plan for the 2013 Youth T-Ball and Coach Pitch Baseball Program, we need to know whether last year's coaches intend to coach again. If you personally plan to coach (and we hope you do!), you will need to complete the enclosed form and mail to: **Youth City of Rockville, Dept. of Recreation and Parks, T-Ball or Coach Pitch Baseball 111 Maryland Ave., Rockville, MD 20850.** If we do not receive your forms by Monday, February 11, we will assume that you do not plan to coach in the program this year. Please act now! Thank you for your help.